



**HOW TO APPLY FOR ENROLMENT  
IN  
AVI50219 DIPLOMA IN AVIATION COMMERCIAL PILOT LICENCE (A)**

**STEP 1: -**

You will be required to provide coloured certified evidence of the following (where applicable) of the following, with your application for enrolment and contract for learning:

1. Apply for an Aviation Reference Number:

<https://www.casa.gov.au/standard-page/individual-aviation-reference-number-application>

2. Apply for a USI:

<https://www.usi.gov.au>

3. Locate a Designated Aviation Medical Examiner (DAME) and get a Class 1 or Class 2 medical approval:

<https://www.casa.gov.au/licences-and-certification/aviation-medicine/search-medical-examiner-or-eye-examiner>

4. International Students require an IELTS certificate:

<https://www.ieltsessentials.com/>

5. CHESSN (Commonwealth Higher Education Student Support Number), if you have one.

6. Australian Tax File Number (TFN) – Australian Residents

7. Higher School Certificate (HSC) equivalent or higher

8. Passport Identification (coloured copy)



**STEP 2: -**

Complete your enrolment application and contract for learning, sign the Student Handbook, attach your supporting documents and save them as follows:

LASTNAME\_ARN-Enrolment

Once you have collated and saved your evidence as outlined, submit your application to:

[enrolments@pacificflight.com.au](mailto:enrolments@pacificflight.com.au)

Subject: Enrolment - LASTNAME ARN

Please note:

An ARN, Medical and USI are absolutely essential to being considered for this course.

Failure to provide all of the requested evidence applicable to your type of enrolment, may prevent your application progressing through the review process.

Ensure you have signed and dated all documents.

**PACIFIC FLIGHT SERVICES PTY LTD**